

TOWN OF WEBSTER

2017 APPLICATION SCHEDULE

Issued 12/1/16

PLANNING BOARD

<u>Filing Deadline</u>	<u>Meeting Date</u>
*November 17 th 2016	December 20 th 2016**
*December 1 st 2016	January 3 rd **
*December 15 th 2016	January 17 th **
*January 5 th	February 7 th **
January 19 th	February 21 st
February 2 th	March 7 th
February 16 th	March 21 st
March 2 th	April 4 th
March 23 rd	April 18 th
April 6 th	May 4 th
April 20 st	May 16 th
May 4 th	June 6 th
May 18 th	June 20 st
No Meeting	July 4th
June 15 th	July 18 th
No meeting	August 1st
July 20 th	August 15 th
August 3 rd	September 5 th
August 17 th	September 19 th
September 7 th	October 3 rd
September 21 st	October 17 th .
No meeting Election Day	November 7th
October 19 th	November 21 st
November 2 nd	December 5 th
November 16 th	December 19 th
December 7 th	January 2, 2018

ZONING BOARD OF APPEALS

<u>Filing Deadline</u>	<u>Meeting Date</u>
*November 21 st 2016	Dec. 13 th 2016**
*December 12 th 2016	Dec, 27 th 2016**
*December 23 rd 2016	January 10 th **
*January 9 th	January 24 th **
*January 23 rd	February 14 th **
February 13 th	February 28 th
February 27 th	March 14 th
March 7 th	March 28 th
March 27 th	April 11 th
April 10 th	April 25 th
April 24 th	May 9 th
No Meeting	May 23th
May 22 rd	June 13 th
June 12 th	June 27 th
June 26 th	July 11 th
No Meeting	July 25th
July 24 th	August 8 th
August 7 th	August 22 rd
August 21 nd	September 12 th
September 11 th	September 26 th
September 25 th	October 10 th
October 6 th	October 24 th
October 23 rd	November 14 th
November 13 th	November 28 th
November 27 st	December 12 th
No Meeting	December 26th
December 21 rd	January 9 th 2018

****All Planning and Zoning Board Hearings take place at Town of Webster Town Hall, 1000 Ridge Road until February 17, 2017. Starting February 20, 2017, the remainder of the Board Hearing will take place at the Community Service Building, 1002 Ridge Road at 7:00 PM****

SUBMISSIONS TO INCLUDE:

PLANNING BOARD

Subdivision & Site Plan Applications:

1. Concept:
 - a) Letters of intent & applications- **20 copies.**
 - b) Map or drawings – 27 copies
 - c) Fees per Schedule.
2. Preliminary & Final:
 - a) Twenty (20) letters of intent
 - b) Twenty (20) Maps
 - c) Fees per fee schedule
 - d) Affidavit of Mailings with mailing list and one (1) copy of notification sample.

ZONING BOARD OF APPEALS

1. Letters of Intent- **12 copies**
2. Instrument Survey- **12 copies**
3. Maps to scale showing request.
4. One (1) original application
5. Fees per fee schedule.
6. Affidavit of Mailings with mailing list and one (1) copy of notification sample.

*** All drawing and/or maps to be folded to 9” X 14 ½” maximum size.**

*** Partial applications will not be accepted.**