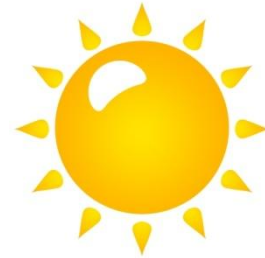


Completed Kindergarten – 5th Grade Camp Information

Welcome to Summer Camp! Our philosophy of safety, fun, and inclusion will guide our staff in all that they do. Campers will enjoy games, activities, theme days, art and crafts, guest artists, and trips. Our full day camp is offered under the guidance of and certified by the Monroe County Department of Health. **Participants may not receive outside services during camp hours.**

DATES AND HOURS OF OPERATION

DATES: June 24 – August 16 (**no camp July 4th & 5th**)
HOURS: 7:30 am - 6:00 pm
LOCATION: Webster Recreation Center, 1350 Chiyoda Drive



PARKS AND RECREATION CONTACT INFORMATION:

Phone Number: 872-7103 **Fax Number:** (585) 872-7111

Email: parksandrec@ci.webster.nv.us

Website: www.ci.webster.nv.us

Contact Person: Julie Schillaci 872-7103 ext. 7102, jschillaci@ci.webster.nv.us, K-5 Camp Supervisor

DROP OFF AND PICKUP

You are required to sign your child in each day between the hours of 7:30 am-9:00 am and sign out each day between the hours of 4:00 pm - 6:00 pm and may be asked to provide photo identification. You must provide written authorization if your child is to be picked up by someone other than you or your designee on the Alternate Driver Form. The latest pick up time is **6:00 p.m.** If you pick up your child later than 6:00 pm a \$10 late fee per instance will be added to your household balance.

In case of an emergency, please call the main office at 585-872-7103 ext 0.

INJURY AT CAMP

Injury at Camp - If your child is injured at camp, an incident report will be filled out, and a signature will be required at pick up. If the injury requires additional medical intervention, staff will contact parent/guardian immediately.

MEDICATION

If your child needs to take medication during the hours of camp, a Webster Parks and Recreation Medication Form is required and child is required to self administer.

1. Medication form must be completed by physician and signed by parent/guardian and **MUST** be turned in to camp director by the first day of camp along with medication (prescription and/or over the counter) in original container with participant name and dosage instructions. ALL medication will be stored in a secure location with camp director while on and off site.
2. You must pick up any unused medication on the last day your child attends camp or it will be properly disposed of.

** Failure to notify camp director of medication being on site without a medication form will result in dismissal from program.*

SICK CHILD PROCEDURE

Your child must be fever free and symptom free for 24 hours before returning to Full Day Camp. If your child becomes ill at camp, we will contact parent or guardian and we expect that your child be picked up within the hour of the call if he/she needs to go home. Please email your child's camp supervisor of any camp absence.

BREAKFAST AND SNACKS

A light breakfast will be served to participants who arrive before **8:30 am**. An afternoon snack will be served each day as well. **If your child has any dietary restrictions, it is your responsibility to provide a labeled breakfast and snack daily that meets your child's dietary needs.** Children may bring their own snack, but they must be eaten at snack time.

CODE OF CONDUCT AND DISCIPLINE

IMPORTANT: We do not provide 1:1 support to campers as a result of ongoing concerns.

Camp participants are expected to exhibit appropriate behavior while at camp. In order to provide all campers and staff with a camp experience that is safe and enjoyable, the following guidelines have been developed. A caring and positive approach will be taken regarding discipline. Camp staff will work to create a positive environment, which minimizes the potential for inappropriate activity. All campers must understand and follow the guidelines set forth. Please review these guidelines with your child before your child attends camp:

- Be Safe! Always obey camp rules and staff.
- Show respect for fellow campers, staff, property, equipment, and facilities.
- Talk in a pleasant manner. Foul language, putdowns and bullying will **NOT** be accepted.
- Verbal or physical behavior that is threatening to participants, staff or volunteers will **NOT** be permitted at camp.
- There is zero tolerance policy for drugs, alcohol, weapons, stealing, or violence.
- Have a positive attitude and have fun!

The following discipline guidelines will be followed if a behavior problem occurs:

First Offense: Verbal warning, documentation, parent/guardian will be informed.

Second Offense: Documentation, consultation with parent/guardian may be required.

Final Offense - Possible temporary or permanent suspension from the program.

Please note: Depending on the severity of circumstances, Webster Parks and Recreation has the right to skip any guideline step and ask that your child be picked up from our care and/or asked not to return to our care based on our discretion and no refund will be given.



TRIPS AND TRANSPORTATION

Children are transported by the Webster Central School District Transportation Department. School year rules for bus riding are enforced at summer camp. Due to insurance purposes, **children may NOT be dropped off or picked up at any trip destination.** Family/friends are **NOT** permitted to join our group at any trip destination.

Trip admission is included in the camp fee. Trips/activities may be subject to change. We **do not** pro-rate or refund for any trips that are changed or cancelled. We also **do not** pro-rate for missed days.

If you do **NOT** want your child to attend a particular trip, then he or she must stay home on that day, as we do not provide on-site supervision on trip days. Again, we **do not** pro-rate for missed days.

Please note we will NOT be using the wave pool at any of the amusement parks.

WHAT TO WEAR AND BRING

Camper should have their names on all of their belongings prior to arriving at camp.

Unless indicated, your child needs to bring a drink and non perishable lunch.

Dress for FUN!! Children should wear sneakers and comfortable clothing.

On water days, please send in a bathing suit, towel, water type shoes.

We encourage each child to bring a water bottle, hat, sunscreen and a change of clothes.

*Participant is responsible for keeping any money in their possession. Counselors are not allowed to hold participant's money, and we are not responsible for any lost/stolen money that participant brings to camp.

Please apply sunscreen each morning and also teach your child to apply sunscreen. Send in a spray bottle with your child's name on it. Staff will remind children to apply sunscreen throughout the day. If your child forgets their sunscreen, we purchase Wegman's brand SPF 50 spray sunscreen for children to self-apply.

WHAT NOT TO BRING

- Valuable personal belongings
- Electronics, hand held video games
- Toys of any kind unless specific to a theme day
- No guns, swords or knives, or anything that can be construed as a weapon
- Money unless part of a trip day
- We are not responsible for lost or stolen items

REQUIRED FORMS

- Waiver for Participation (attached)
- Emergency Contact Information (attached)
- Medication Form (attached)
- Carpool & Alternate Driver Pickup Form (attached)
- Vaccinations (from physician)
- Liability waivers required by specific venues (online)

**"If you never did, you should.
These things are fun, and fun is good."
- Dr. Seuss**