

6-8th grade Trip Camp 2019 - Parent Information

Webster Recreation Center, 1350 Chiyoda Drive

5/23/2019

Welcome to 6-8th grade Trip Camp!

During each Mon-Thurs weekly session, campers will visit a variety of exciting destinations. Our philosophy of fun, safety and inclusion will guide our staff in all that they do.

Note: Our 6-8th grade Trip Camp is offered under the guidance of and certified by the Monroe County Department of Health.

PARKS and RECREATION CONTACT INFORMATION:

phone: 585-872-7103 fax: 585-872-7111

email: parksandrec@ci.webster.ny.us

website: www.ci.webster.ny.us

Recreation Supervisor: Daphne Geoca 872-7103 x7110, dgeoca@ci.webster.ny.us



6-8th grade TRIP CAMP STAFF:

Abbey Muir, Director

Jackie Rowland, Counselor

Alycia Andolina, Counselor

Lauren Bonacci, Counselor

DROP-OFF / PICK-UP & TRANSPORTATION

Drop-off /Pick-up location: At the south end of the parking lot at the Webster Recreation Center at 1350 Chiyoda Drive.

Times: Please refer to the trip schedule for bus departure and return times for each trip, as they do vary.

Busses: Children are transported by the Webster Central School District Transportation Department. School year rules for bus riding are enforced at Summer Trip Camp.

Please note: Due to insurance purposes, children may **NOT** be dropped off or picked up at any trip destination. Family/friends are NOT permitted to join our group at any trip locations.

SUPERVISION & BUDDY CHECK SYSTEM

Please review this important rule with your camper prior to participation

While all of our camps are supervised by our dedicated staff, our 6-8th grade campers are required and expected to exhibit personal responsibility and independence within specific boundaries and time frames set by staff. Campers will be allowed to experience these locations using the "buddy system" throughout their stay and will have a window of time (specified by staff that day) to check-in with the Camp Director. Designated times and locations will be appropriate for each venue. For example, campers will arrive by bus with their counselors and then are given an hour or two to enjoy with a buddy or small group before meeting with the counselors again for a check in. This may take place several times throughout their stay depending on the activity. **If he or she does NOT check-in with the Camp Director, then your child will NOT be allowed to attend Trip Camp the following scheduled day. Also, if your child is late for the departure time of the trip, you will be assessed a \$165 fee to cover incurred costs and he/she will NOT be allowed to attend the next scheduled day of camp. Your child will NOT be able to return to camp until this fee is paid.**

CODE of CONDUCT and DISCIPLINE PLAN

IMPORTANT: We do **NOT** provide 1:1 support to campers as a result of ongoing concerns.

Camp participants are expected to exhibit appropriate behavior at all times while at camp. In order to provide all campers and staff with a camp experience that is safe and enjoyable, the following guidelines have been developed. A caring and positive approach will be taken regarding discipline. Camp staff will work to create a positive environment which minimizes the potential for inappropriate activity. All campers must understand and follow the guidelines set forth. Please review these guidelines with your child:

- **BE SAFE!** Always obey camp rules and staff.
- Show respect for fellow campers, staff, property, equipment, and facilities.
- Talk in a pleasant manner. Foul language, putdowns and bullying will **NOT** be accepted.
- Verbal or physical behavior that is threatening to participants, staff, or volunteers will **NOT** be permitted at camp.
- There is zero tolerance for drugs, alcohol, weapons, stealing, or violence.
- Have a positive attitude and have fun!

The following guidelines will be followed if a discipline problem occurs:

First offense: Verbal warning, documentation, parent/guardian will be informed

Second offense: Documentation, consultation with parent/guardian may be required

Third offense: Possible temporary or permanent suspension from the program

Please note: Depending on the circumstances, Webster Parks and Recreation has the right to ask that your child be picked up from our care or asked not to return based on our discretion and no refund will be given.

MEDICATION & ALLERGIES

*If your child needs to take medication during the hours of Trip Camp, a "Webster Parks and Recreation Department Summer Camp Medication Form" is **mandatory** and your child must be able to self-administer.*

1. Medication form must be completed and signed by your physician and signed by parent/guardian and must be submitted to the camp director prior to participation along with medication (prescription and/or over-the-counter) in original container with participant name and dosage instructions. All medication will be stored in a secure location with the camp director while on and off site.
2. Any unused medication must be picked up on the last day your child attends camp or it will be properly disposed of.
3. Failure to notify camp director of medication being on site will result in dismissal from the program.

INJURY at CAMP

If your child is injured at camp, an incident report will be filled out, and signature required at pick up. If the injury requires additional medical intervention, staff will contact parent/guardian immediately.

SICK CHILD PROCEDURE

Your child must be fever-free and symptom-free for 24 hours before participating in/returning to Trip Camp. If your child becomes ill at camp, we will contact the parent/guardian and expect that your child will be picked up within the hour of the call if necessary.



GENERAL INFORMATION

- **In case of an emergency, please call our main office at 872-7103.**
- Trip admission is included in the camp fee.
- Trips/activities may be subject to change. We do not pro-rate or refund for any trips that are changed or cancelled. We also do not pro-rate for missed days.
- If you do NOT want your child to attend a particular trip, then he or she must stay home on that day, as we do not provide on-site supervision on trip days.
- We will **NOT** be using the wave pool at any of the amusement parks.

WHAT to WEAR and BRING

- Unless indicated, your child needs to bring a drink and non-perishable lunch.
- Dress for **FUN!!** Sneakers and comfortable clothing, please.
- Swimsuit and a towel for trips to water parks.
- Flip-flops or Crocs are **only** appropriate at water parks and not allowed at other locations.
- We encourage each child to bring a water bottle, hat, and sunscreen.
- Please apply sunscreen each morning and direct your child to self re-apply sunscreen. Send in a bottle with your child's name on it. Staff will remind campers to apply sunscreen throughout the day. If your child forgets their sunscreen, we will provide Wegman's brand SPF 50 sunscreen spray for children to self-apply.
- If your child chooses to bring a limited amount of cash (which is NOT required), your child will be responsible for keeping any money in their own possession. Counselors are not allowed to hold participant's money. We are not responsible for any lost/stolen money that a participant brings to camp.

WHAT NOT to BRING

- Valuable personal belongings
- Electronics, hand-held video games
- Toys of any kind
- No guns, swords, knives, or anything that can be construed as a weapon
- Money unless part of that particular trip day
- We are not responsible for lost or stolen items

REQUIRED FORMS

Required camper paperwork will be provided with your receipt and must be returned prior to participation. If registered for multiple sessions, only one set of forms is required.

- Waiver for Participation (attached)
- Emergency Contact Information (attached)
- Medication and Allergy Form (attached)
- Vaccinations (from physician)
- Liability waivers required by these venues:
Altitude: <https://altituderochester.pfestore.com/waiver/>
Bay Creek Paddle: <https://www.baycreek.com/assets/waiver.pdf>
NVP Paintball: <https://www.vantora.com/paintball/nvppaintball/waiver/>
SkyZone: <https://rochesterstore.skyzone.com/waiver/>

We are looking forward to a FUN-filled summer with your children!

~ 6-8th grade Trip Camp Staff



Summer Fun

**WEBSTER
PARKS & RECREATION**

6-8TH GRADE

**TRIP
CAMP**

2019

**SUMMER
CAMP**



Drop-off and Pick-up
Subject to daily trip specifics

at

Webster Recreation
1350 Chiyoda Drive
South end of parking lot

WAIVERS REQUIRED:

- Altitude
- Baycreek Paddle
- NVP Paintball
- Skyzone

CONTACT:

585-872-7103
dgeoaca@ci.webster.ny.us
www.webtrac.ci.webster.ny.us

Trips are subject to change
without notice.

WEEK ACTIVITY NUMBER	MONDAY	TUESDAY	WEDNESDAY	THURSDAY
JULY 8-11 ACTIVITY #228017-A WEEK 1	8 drop-off 9:45am pick-up 3:20pm	9 drop-off 10:45am pick-up 4:45pm	10 drop-off 9:30am pick-up 3:20pm	11 drop-off 9:45am pick-up 3:15pm
JULY 15-18 ACTIVITY #228017-B WEEK 2	15 drop-off 10:40am pick-up 3:00pm	16 drop-off 9:30am pick-up 3:40pm	17 drop-off 9:40am pick-up 3:20pm	18 drop-off 10:00am pick-up 4:30pm
JULY 22-25 ACTIVITY #228017-C WEEK 3	22 drop-off 9:45am pick-up 3:15pm	23 drop-off 9:30am pick-up 4:45pm	24 drop-off 9:20am pick-up 3:00	25 drop-off 10:00am pick-up 2:15pm
JULY 29- AUG 1 ACTIVITY #228017-D WEEK 4	29 drop-off 9:30am pick-up 3:00pm	30 drop-off 9:00am pick-up 4:30pm	31 drop-off 9:15 pick-up 2:30pm	1 drop-off 10:00am pick-up 4:30pm
AUG 5-8 ACTIVITY #228017-E WEEK 5	5 drop-off 10:45am pick-up 3:30pm	6 drop-off 9:40am pick-up 3:00pm	7 drop-off 9:30am pick-up 3:00pm	8 drop-off 9:30am pick-up 4:45pm
AUG 12-15 ACTIVITY #228017-F WEEK 6	12 drop-off 9:45am pick-up 3:15pm	13 drop-off 9:00am pick-up 4:30pm	14 drop-off 9:15am pick-up 3:20pm	15 drop-off 10:30am pick-up 4:45pm

Webster Parks and Recreation

WAIVER FOR PARTICIPATION

I hereby acknowledge, agree and understand that the use of Webster Recreation Center programs, facilities, services, equipment or premises, involves risk of injury to my person and property, as well as to that of a minor for who I have guardianship and have requested entrance and use of the programs, facilities or services. By engaging in such use, or permitting the use by such a minor, I assume full responsibility for such risks. Therefore, on behalf of myself, my heirs (including minors whom I have requested to be allowed to use the community center), personal representative or assigns, I do hereby release, waive, hold harmless, and covenant not to sue Town of Webster from any liability and all claims arising from my (or minor for whom I am guardian) use of the center/facilities, programs, services, equipment or premises. The waiver of all claims included, but is not limited to, personal injury (including death) from accidents or illness, as well as any and all claims resulting from damage to, loss of, or theft of property. I understand that I am releasing the Town of Webster from all liability to me, my heirs, minor children for whom I am responsible and our assigns, for any loss or damage to me or the child, and forever give up any claims therefore on account of injury to person or property whether caused by the active or passive negligence of the Town of Webster.

By signing, you agree that you and/or your children maybe in a group photo that may be used by Parks and Recreation for promotional purposes.

SIGNATURE OF PARENT/LEGAL GUARDIAN

DATE _____

PRINT NAME of CAMPER

Please check camp child is attending:

Preschool _____ K-5 _____ 6-8 Trip _____

Session dates _____

Webster Parks and Recreation Self Administration Medication Form

Participant Name _____, _____ Date of Birth _____
(Last) (First)

Please check camp child is attending:

Preschool _____ K-5 _____ 6-8 Trip _____

Session dates: _____

THIS FORM MUST BE COMPLETED BEFORE ANY MEDICATION IS BROUGHT TO PROGRAM

PARENT/GUARDIAN: All medications whether prescribed or over-the-counter must be in the original container and clearly labeled with participant name. All medications must be presented immediately to Recreation Director along with this form. Medication will be kept in a locked bag with the Director. **All medication must be accompanied by physician's permission including over-the-counter medications, such as Tylenol, Advil and Benadryl, etc.**

HEALTH CARE PROVIDER Permission for Self-Administration

1. Medication _____ 2. Medication _____

Dosage _____ Dosage _____

Form _____ Form _____

Time/Frequency _____ Time/Frequency _____

Diagnosis/Reason _____ Diagnosis/Reason _____

****Participant was instructed in proper procedure and is able to self-administer his/her medication.****

Physician Signature _____ Date _____

Printed Name _____ Phone # _____

PARENT/GUARDIAN Permission for Self-Administration

By signing below I understand that my child must be able to self-administer his/her medication and I give him/her permission to do so. Self administering includes your child keeping track of dosing and timing of medication. **Failure to notify Director of medication being on site will result in dismissal from program until appropriate forms are filled out.**

Parent/Guardian Printed Name _____

Emergency Phone # _____

Parent/Guardian Signature _____ Date _____